# FISCal N

One state. One system.

User Community Forum

March 2018





## John Avila

FI\$Cal Change Management Office

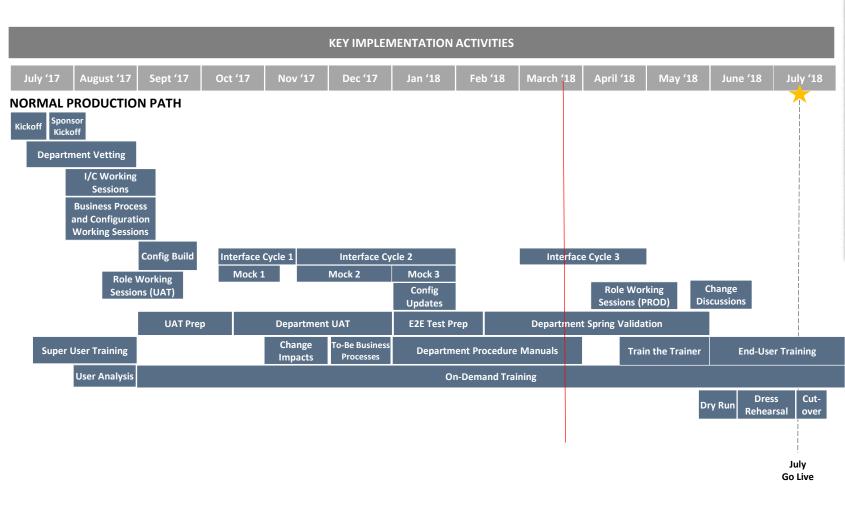


## Agenda

- Project Update
  - Spring Validation
  - Business Process Documentation Sessions
  - Role Mapping
- SCO/STO Update
- Reporting
- Identity Self-Service
- Fact/Fiction



## 2018 Timeline





## **SCO/STO Update**

Will Howell – State Controller Shela Tobias-Daniel – State Treasurer



## SCO/STO Control Functionality With the Integrated Solution:

FI\$Cal has developed the Integrated Solution to begin implementation of SCO/STO control functionality in July 2018. This solution came about through FI\$Cal's collaboration with the California Department of Technology (CDT), SCO, STO, Accenture, and other stakeholders.

- FI\$Cal will begin the deployment of the SCO/STO integrated solution in parts starting July 2018. Functionality will go live as it is tested and accepted.
- STO control functions will go live in the System in October 2018.
- When the Integrated Solution is complete in July 2019, the System will run in tandem with legacy systems, will have the functionality to test and complete the Comprehensive Annual Financial Report (CAFR), and will produce a statewide ledger.

During the O&M phase, SCO will sunset its legacy system and retire interfaces as it gains assurance in the System as the BOR.



#### **Benefits**

- STO able to go live with major Cash Management and Bank Integration functions in 2018
  - Demand Bank reconciliation can be performed in FI\$Cal
  - Partial Automation of Treasury STO journal entries
  - Automated LAIF transactions and accounting in FI\$Cal
  - Deposit and Payment information available in FI\$Cal
- SCO able to deploy integrated solution as it becomes available
  - No timing constraints on when interfaces between FI\$Cal and SCO Legacy systems can be deployed
  - Ledger conversion completed after interfaces validated in production





Milestone	Functionality	Deploy
1	Deploy SCO security features required for Integrated Solution and Appropriation Ledger Conversion for STO go live.	7/2018
2	Deploy STO Operations and Bank Integration.	10/2018
3	Deploy Integrated Solution that builds FI\$Cal System to Legacy system interfaces and Legacy to FI\$Cal System interfaces.	11/2018 – 3/2019
4	Deal Management and SCO Ledger Conversion	7/2019
5	Implementation of Statewide Financial Reporting functionality (CAFR/BLL). The CAFR will be generated using data from the FI\$Cal System.	7/2019 7/2020



### Milestone 1 – Security and Appropriation

- Security
  - Control Account Upload Capability
  - Voucher and Vendor Audit Logging
  - Validation of Vendor File Updates
- 2018 Appropriation Ledger Conversion
- Other
  - Department Loan Accounting Rules
  - COA Crosswalk Enhancement



## Milestone 2 – STO Operations and Bank Integration

- Deposit Slip Functionality (Built, UAT Completed)
- EDF Interface (Built, UAT Completed)
- STO Remittance Advice Deposits (Built, UAT Completed)
- Outgoing Payments Recorded in FI\$Cal (Built, UAT Completed)
- Integration with Demand Banks (Built, UAT Completed)
- LAIF/ZBA Interface (Built, UAT In Progress)



## Departmental Impact

Functionality	Module	Work Unit Description
Deposit Slip	AR	FI\$Cal departments will record their Deposit Slip and Receipt information in FI\$Cal and will no longer EDF.  FI\$Cal departments will also record remittances in FI\$Cal and will no longer use eFITS.
INFAR018 - Interface(INFAR00 1) update	AR	Departments currently using INFAR001 (Customer Receipts Interface) will transition to use the enhanced INFAR018 (Update to Customer Receipts Interface) which includes Deposit Slip and Remittance information, and INFAR001 will be retired.  Changes like additional fields added in custom ZZ_DEPOSIT_TBL and Regular Deposit Page(Location), additional fields like Deposit Slip Number, bank and Bank account are added to layout to accommodate Deposit Slip functionality.
CD_CAR04 - Deposit Type	СМ	New Deposit types that align to Deposit Slip Types will be available to departments.
CD_CCM02 - Reconciliation Rules	СМ	Existing Recon Rule to Reconcile Regular AR Deposits modified . This is done as new field of Location is added as part EXTAR018
EXTCM023 - Remittance Advice for Demand Deposits	CM	This new extension will give departments the ability to view and track their Controller Receipts associated with their Remittance Advices submitted to STO/SCO.  Remittance advices is one of the mechanism used for creating accounting entries used by the SCO to record money in various Controller Funds in State Treasury.



### Milestone 3 – FI\$Cal to Legacy

- Online Enhancements
  - Department Certification
  - GL Journal Workflow
  - Consolidated Payment Fund Accounting
  - Journal Voucher Approval Workflow
  - Enhancements to Voucher Processing for STO Demand Checks
- Interfaces
  - Remittance Processes (eFITS)
  - CTS Adjustment Interface
  - Deposit Transaction Data Interface to Feds
  - PFA Interface
  - Bond Cash Transfer Interface
  - Interface Reconciliation Transaction level Report



### Milestone 3 – Legacy to FI\$Cal

- Online Enhancements
  - Enhancement to Inbound SCO Electronic Claims
  - Warrant Data Security
  - Post Issuance
- Interface
  - Inbound Transaction Code Interface
  - Half Sheet Interfaces
  - Employee Repayment
  - Inbound SCO Paper Claims Interface
  - Lottery and UCP Offset Claim Schedules Interface
- Conversion
  - Point-in-time Warrant Conversion



## Milestone 4 – SCO Ledger Conversion

- Conversion
  - 2019 Beginning Balance Ledger Conversion
  - 2019 Cash Validation
  - 2019 Cash Validation Appropriation Ledger
  - 2019 Non-FI\$Cal Appropriation Balance Adjustment
  - 2019 SOCA Balances
- Other
  - SOCA Report for SCO and STO
  - FTF Solution





#### Milestone 5 - CAFR/BLL

- CAFR and BLL Black Box Automation
- CAFR Reports
- BLL Reports
- Ledger Architecture



## Reporting

## Cathy Brown / Section Chief

Business Operation & Solutions Division
On-Site Support Office
Data Analysis and Reporting Section
March 2018



#### FI\$Cal Reports / Queries – Job Aid FI\$Cal.080

A listing of Reports delivered and developed for FI\$Cal can be found on the FI\$Cal website under Job Aid FI\$Cal.080. Each Module (AP,AR,GL, etc.) has a link to the Report Job Aid.

Job Aids can be found at <a href="http://www.fiscal.ca.gov/access-fiscal/job\_aids.html">http://www.fiscal.ca.gov/access-fiscal/job\_aids.html</a>

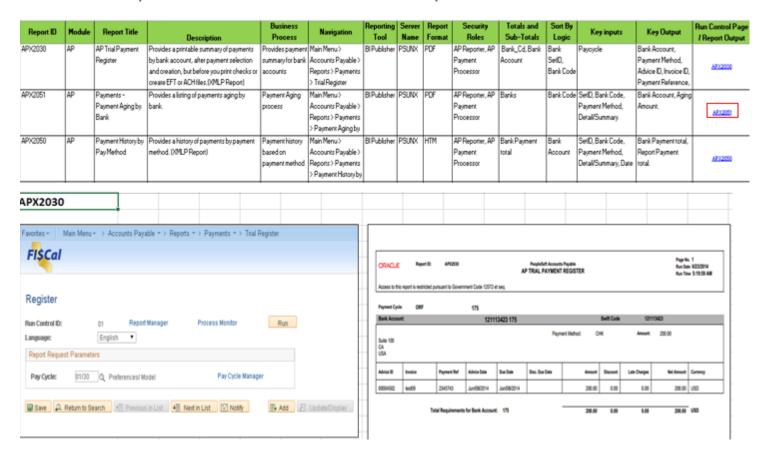
Releases Resources About Contact Access FI\$Cal
-------------------------------------------------

#### Accounts Payable - AP Job Aids

Job Aid		Job Aid Description	Job Aid #	Posted / Updated
AP Reports within the FI\$Cal System 2.0		AP Report ID Matrix	FI\$Cal.080	12/27/2017
Cancelling Payments Made From a Departmen Office Revolving Fund 3.0	nt's	Provides instructions for voiding an Office Revolving Fund (ORF) check or placing a stop payment on an ORF check.	FI\$Cal.058	10/19/2016
Clearing Credit / Negative Amount P-Card Vou 1.0	chers	Provides instructions on how to clear credit/negative amount P-Card Vouchers.	FI\$Cal.332	03/02/2017
Closing the Balance on a Prepaid Voucher for Travel Advance 3.0	<u>a</u>	Provides step-by-step instructions on how to close an outstanding balance on a Prepaid Voucher for a travel advance when an employee issues payment to the department.	FI\$Cal.088	10/12/2016



The Report Job Aid provides users with an excel list of reports, and a link to an example of the Run Control and output.





#### **Department of Finance Reports Crosswalk**

The Department of Finance has a listing of Reports and Queries that users access on a regular basis. This listing also provides a Crosswalk to existing CALSTARS Reports that FI\$Cal worked with Partner Agencies to customize for users.

This listing can be found on the Department of Finances website under FI\$Cal Training / Accounting Crosswalks



The Department of Finance provides Training Classes and eLearning courses to assist state departments using the Financial Information System for California (FI\$Cal).

Reports Crosswalk can be found at

http://www.dof.ca.gov/Accounting/Consulting\_and\_Training/FISCal\_Training/

#### Accounting Crosswalks

- Accounting Terminology Crosswalk (xlsx)
- FI\$Cal (PeopleSoft) to CALSTARS Reports Crosswalk (xdsx)



The listing provided by Finance is in Excel, and can be filtered to identify Reports, Queries, or related CALSTARS Report when applicable.

	FIŞCAL TO CALSTARS REPORTS CROSSWALK (Rev. 2/20/2018)							
Module	Report/Query/	Report ID	Report/Query	Navigation	FI\$Cal Report/Query Description and Purpose	Frequency	CALSTARS	CALSTARS Report
	Online Inquiry		Name			of Use	Report ID	Description
įΥ	٧	٧	▼.	v	▼	v	٧	V
AP, AR,	Query	<b>ZZ</b>	ZZ_MEC_OUTSTAN	Reporting Tools > Query > Query	Consolidates various ZZ_Outstanding queries from AP, AR,	Daily/		
GL			DING_TRXNS	Viewer	and GL Modules to assist in correcting outstanding	Monthly		
					transactions.			
GL	Report	RPTGL067	Final Budget Report	FI\$Cal Processes > FI\$Cal Report >	Provides a summary status of appropriations, which	Monthly/	B06	Final Budget Report
			(YE Report 6)	GL Reports > Final Budget Report	includes expenditures, encumbrances and balances for	Annual		
					each appropriation. Follow steps in Job Aid FI\$Cal.235 to			
					generate report.			
GL, AP,	Report	RPTGL061,	Trial Balance	FI\$Cal Processes > FI\$Cal Report >	Used to reconcile GL account balances by displaying the	Monthly	G01	Trial Balance of General
AR		ZGL061		GL Reports > Trial Balance Reports	beginning and ending ledger balances by account number			Ledger Accounts
					and description.			



## Reports within the FI\$Cal System

Below are examples of reports that are currently being used on a regular basis.

- ZZ\_MEC\_OUTSTANDING\_TRXNS Query
- Final Budget Report (YE Report 6)
- Trial Balance by Period (ZGL111)



## ZZ\_MEC\_OUTSTANDING\_TRXNS Query



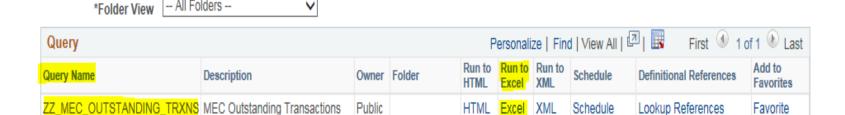
#### **Query Viewer**

Enter any information you have and click Search. Leave fields blank for a list of all values.

-- All Folders --



#### Search Results



March 2018 22



#### ZZ\_MEC\_OUTSTANDING\_TRXNS - MEC Outstanding Transactions

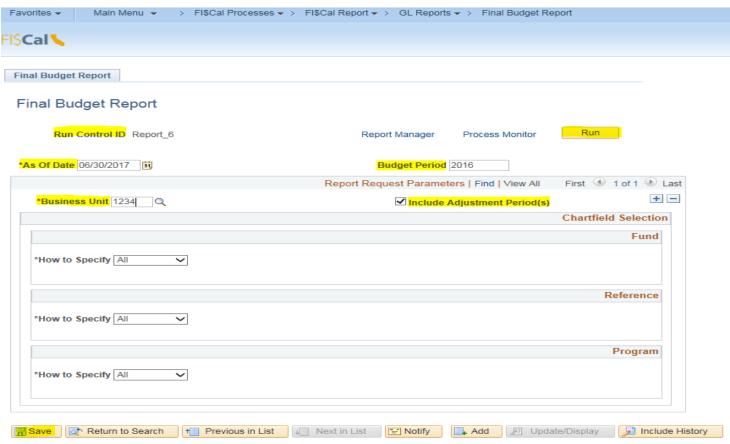


Business Un	iit	Module		Transaction Descr	Document ID	Accounting/Jrnl Date
MEC Outstand						
<b>Business Unit</b>	Modul	Transaction	Descr	Document ID		Accounting/Jrnl Date
1234	AP	Voucher		00004441		3/1/2018
1234	AP	Voucher		00004445		3/1/2018
1234	AP	Voucher		00004513		3/6/2018
1234	AP	Voucher		00004515		3/7/2018
1234	AP	Voucher		00004516		3/7/2018
1234	AP	Voucher		00004547		3/12/2018
1234	AP	Voucher		00004550		3/13/2018
1234	AP	Voucher		00004552		3/13/2018
1234	AP	Voucher		00004562		3/14/2018
1234	AP	Voucher		00004563		3/14/2018
1234	AP	Voucher		00004570		3/15/2018
1234	AP	Voucher		00004576		3/16/2018
1234	AP	Voucher		00004577		3/16/2018
1234	AP	Voucher		00004584		3/19/2018
1234	AP	Voucher		00004585		3/19/2018
1234	AP	Voucher		00004587		3/20/2018
1234	AP	Voucher		00004588		3/20/2018
1234	AP	Voucher		00004589		3/21/2018
1234	AP	Voucher		00004590		3/21/2018
1234	GL	Journal		AR00513445		3/1/2018

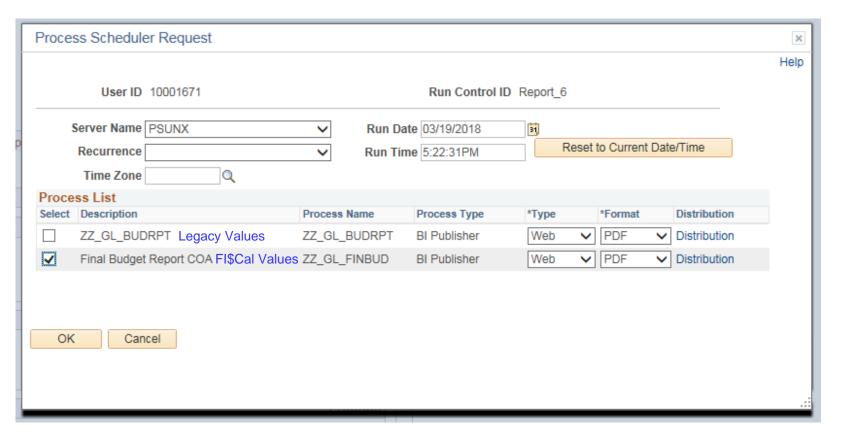


## Final Budget Report (YE Report 6)

Job Aid FI\$Cal.235









REPORT 6 - FINAL BUDGET REPORT Department of Training - 1234 Fund 4321 Fiscal Year 2016 - 17

As of 06/30/2017

Business Unit: 1234 - Department of Training

Fund: 4321 - Training Support Fund

Subfund:

Reference: 001

Enactment Year: 2016

Report ID: RPTGL156

**Run Date:** 8/9/2017 **Run Time:** 16:01:45

Adjusting Period: 998

<u>Budget Period</u>	<u>Program</u>	<u>Element</u>	<u>Component Task</u>	Appropriation Description

2

<u>Appropriation</u>	<b>Expenditures</b>	Encumbrance/Allocated	Prior Year	<u>Budgetary</u>	<u>Balance</u>
		<b>Encumbrance</b>	Encumbrance Reversals	<b>Expenditures</b>	
REGULAR APPROPRI	ATIONS	4			
2016	6770		State Budget	6	7
-21,194,000.00	20,081,420.29	286,056.87	0.00	20,367,477.16	-826,522.84
2016	6775		Financial Information System f		
-3,217,000.00	3,188,615.70	0.00	0.00	3,188,615.70	-28,384.30
2016	6780		State Audits & Evaluations		
-11,819,000.00	9,212,293.06	75,698.34	0.00	9,287,991.40	-2,531,008.60
2016	6785		Statewde Actg Policies, Consul		
-6,475,000.00	5,781,076.43	43,166.70	0.00	5,824,243.13	-650,756.87
2016	6790		Department of Justice Legal Se		
-359,000.00	158,976.05	0.00	0.00	158,976.05	-200,023.95
2016	6800		Local Gov Audits & Review		
-12,378,000.00	9,096,120.77	449,400.61	0.00	9,545,521.38	-2,832,478.62
2016	9900100		Administration		
-8,298,000.00	8,208,217.85	61,388.03	0.00	8,269,605.88	-28,394.12
2016	9900200		Administration - Distributed		1 1
8,298,000.00	-8,208,217.85	-61,388.03	0.00	-8,269,605.88	28,394.12

March 2018

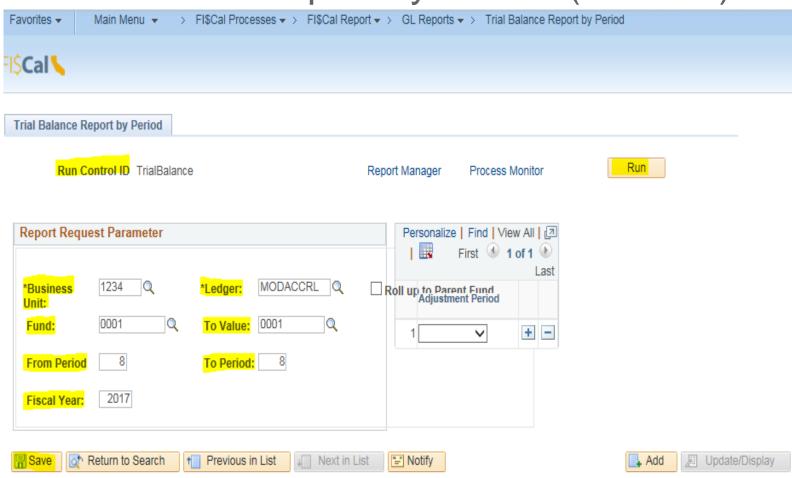
26



TOTAL FOR REGULA	AR APPROPRIATIONS:				
-55,442,000.00	47,518,502.30	854,322.52	0.00	48,372,824.82	-7,069,175.18
SCHEDULED REIMB	URSEMENTS				
				6	7
2016	6770		State Budget		
2,700,000.00	-2,336,488.46	0.00	0.00	-2,336,488.46	363,511.54
2016	6775		Financial Information System	f	
3,217,000.00	-3,188,615.70	0.00	0.00	-3,188,615.70	28,384.30
				1 1	
2016	6780		State Audits & Evaluations		
8,161,000.00	-5,835,775.54	0.00	0.00	-5,835,775.54	2,325,224.46
				1 1	
2016	6785		Statewde Actg Policies, Cons	sul	
5,025,000.00	-4,542,863.17	0.00	0.00	-4,542,863.17	482,136.83
TOTAL FOR SCHEDU	ULED REIMBURSEMEN	<b>TS</b> :			
19,103,000.00	-15,903,742.87	0.00	0.00	-15,903,742.87	3,199,257.13
Total Reference	001				
-36,339,000.00	31,614,759.43	854,322.52	0.00	<b>, 9</b> 32,469,081.95	-3,869,918.05



## Trial Balance Report by Period (ZGL111)





Report ID: ZGL111

Business Unit: Ledger: MODACCRL Fiscal Year: 2017 Period From: 8 To Period: 8 Fund Range: 0001 to 0001

Fund: 0001 SubFund:

General Fund

FI\$Cal

FINANCIAL INFORMATION SYSTEM Trial Balance Report by Period

As Of:02/28/18

Page No: 1

Run Date: 03/19/2018 Run Time 18:01:26

CCOUNT ACCOUNT TITLE	BEC	INNING BALANCE		DEBITS		CREDITS		ENDING BALANCE
104000 Cash in State Treasury	ŝ	0.00	ŝ	0.00	s	0.00	s	0
109100 Pending Cash Transfers - GL	ŝ	0.00	\$	2,640,046.73	ŝ	2,640,046.73	ŝ	0
010000 Due to Other Funds - Current	\$	0.00	ş	0.00	\$	0.00	ŝ	0
903000 Fund Balance - Clearing	\$	4,289,912.08	\$	0.00	\$	0.00	\$	4,289,912
100000 Earnings - Perm Civil Svc Empl	\$	3,623,762.30	ş	560,361.20	ş	0.00	\$	4,184,123
100150 Earnings - Temp Civil Svc Empl	s	352,030.82	s	87,624.36	ş	0.00	\$	439,655
108000 OT Earn Oth than to Temp Help	\$	34,732.48	ş	5,765.64	ş	0.00	ş	40,498
108200 Flex Elect Contributions	s	214,605.62	s	32,343.95	s	0.00	\$	246,949
108900 Employee Payments - Other	\$	108.34	ş	0.00	ş	0.00	ş	108
150150 Dental Insurance	\$	18,115.04	\$	3,121.66	\$	0.00	\$	21,236
150250 Employee Assistance PCM Fee	s	419.34	s	87.26	s	0.00	s	506
150350 Health Insurance	s	353,460.13	s	61,112.18	s	0.00	ŝ	414,572
150400 Life Insurance	s	1,022.31	s	148.68	s	0.00	s	1,170
50450 Medicare Taxation	s	56,612.21	s	9,163.97	s	0.00	ŝ	65,776
50500 OASDI	s	233,277.19	ş	38,488.42	ş	0.00	ş	271,765
150600 Retirement - General	ś	1,107,153.32	ŝ	180,119.33	ŝ	0.00	ŝ	1,287,272
50700 Unemployment Insurance	ś	2.00	ŝ	0.00	ŝ	0.00	ŝ	
50750 Vision Care	ś	3,406.01	ŝ	578.08	ŝ	0.00	ŝ	3,984
01050 Advertising	ś	25.65	ŝ	0.00	ŝ	0.00	ŝ	25
01400 Goods - Other	s	7,750.21	s	306.67	s	0.00	ŝ	8,056
01450 Library Pur excl UC/CSUC/Oth E	ś	86.68	s	0.00	s	0.00	ŝ	86
01700 Office Supplies - Misc	ś	7,907.43	ŝ	0.00	ŝ	0.00	ŝ	7,907
01800 Services & Rentals - Other	ś	1,268.41	s	233.65	s	0.00	s	1,502
01900 Subscriptions	ś	2,078.31	ś	2.59	ŝ	0.00	ŝ	2,080
02100 Forms and Stationerv	s	10.80	s	0.00	s	0.00	ŝ	10
02300 Office Copiers - Maintenance	ŝ	7,464.23	s	944.53	ŝ	0.00	ŝ	8,408
02800 Photocopy Paper	š	1,428,46	Š	0.00	Š	0.00	Ś	1,428
02900 Printing - Other	š	5,055.60	s	0.00	s	0.00	ŝ	5,055
04100 Cell Phones, PDAs, Pager Svcs	ś	6,529.85	s	1,054.86	s	0.00	ŝ	7,584
304400 Delivery Services - Couriers	\$	3,273.56	\$	1,179.55	\$	0.00	ş	4,453
Total Fund: 0001	\$	0.00	\$	5,281,107.36	\$	5,281,107.36	\$	(
Total:			Ś	5,281,107.36	Ś	5,281,107.36		

March 2018 29



## **Identity Self-Service**

## **Eric Harrald**

Information Technology Department



## Identity Self-Service Portal Makes Processing User Access Requests Easier & Faster!

#### What is ISS?

 Automated access request process utilized by Departmental Authorities/Designees (DADs) allowing them to input end user access requests online.

#### Who can use ISS?

- DADs from departments already in the FI\$Cal system can access the ISS portal by using their primary FI\$Cal production user ID and password.
- The ISS Login Page is located at <a href="https://sso.iam.fiscal.ca.gov/identity">https://sso.iam.fiscal.ca.gov/identity</a>

#### • When?

- The portal is available to all departments that are live in the FI\$Cal system now.
- Release 2018 Departments can use ISS after their go-live on July 9, 2018.



## Identity Self-Service Portal Makes Processing User Access Requests Easier & Faster!

#### Why use ISS?

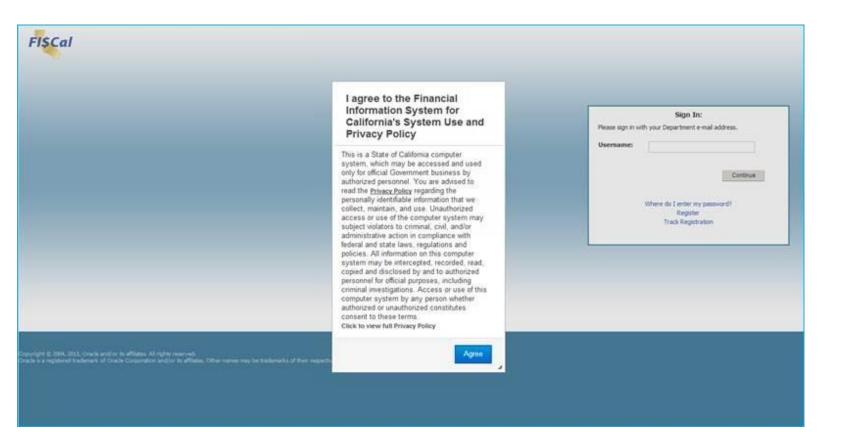
- Provides faster end user role provisioning by removing the manual steps of completing the paper based form and emailing it to the FI\$Cal Service Center (FSC) for processing.
- Provides DADs with greater control over the requests they submit.
   Through the portal they can view their department end users and their roles in the FI\$Cal system as well as track requests they have submitted or approved.

#### How to utilize ISS?

- Review the Job Aids located at <a href="http://www.fiscal.ca.gov/access-fiscal/ISSJobAids.html">http://www.fiscal.ca.gov/access-fiscal/ISSJobAids.html</a>
- For additional questions on the ISS portal please contact the FI\$Cal Information Security Office at <u>fiscal.iso@fiscal.ca.gov</u>.

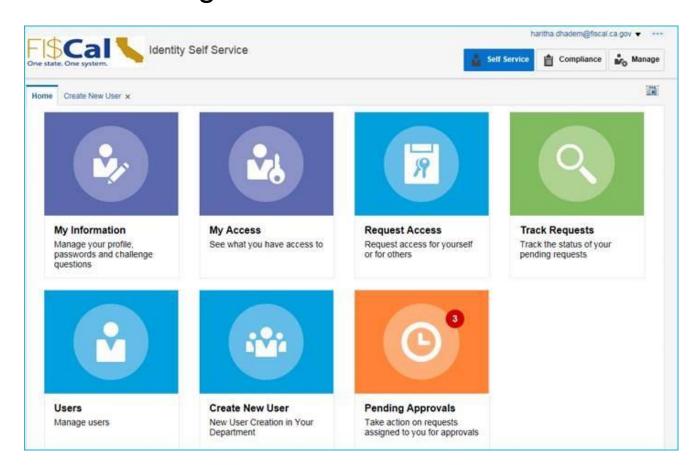


### **ISS Login Page**





## **ISS Home Page**

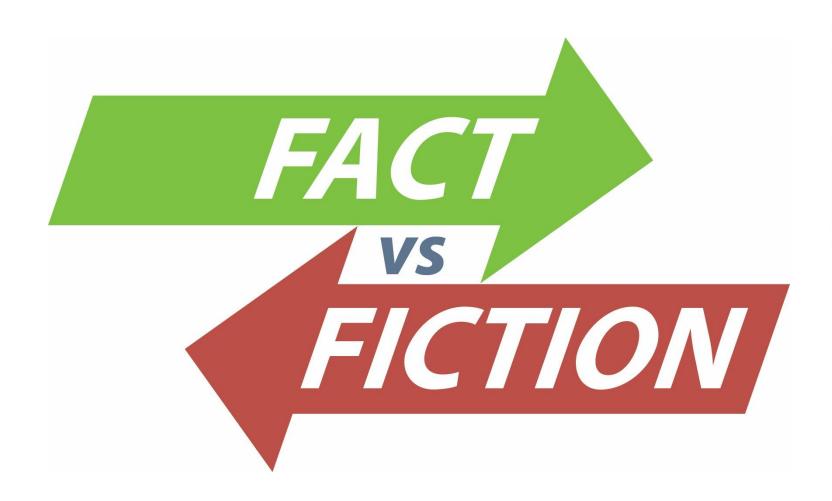




## John Avila

FI\$Cal Change Management Office





# FISCal

One state. One system.

